

# The Solid Rock Preschool and Mother's Day Out

**Parent Handbook** 

He set my feet on a rock and gave me a firm place to stand. Psalm 40:2

#### Dear Parents,

I want to welcome you and your family to **The Solid Rock Preschool and Mother's Day Out**. It is a blessing to be able to provide you with a quality Christian-based preschool. I am reminded daily of the awesome responsibility and privilege we have when we welcome your child into a classroom each morning. We will make every effort for each child to feel welcomed and loved.

The Solid Rock is designed for children six months of age through pre-kindergarten. Our goal is to give your preschooler a firm foundation mentally, emotionally, socially, physically, and spiritually. This handbook has been prepared in order that you may know the policies and better understand the program as we work together to help your child through a successful year.

As parents, you are cordially invited to visit us, ask questions, and make suggestions. We will be available to you to discuss any concerns you have. The best assurance for the success of your child's experience is the close cooperation and understanding of parents and staff.

If you are not presently involved in a local church, we want to invite you to visit First Baptist Church of Wentzville. We have wonderful child care and children's activities in our church. If at any time you have any prayer requests for your family or others, please feel free to bring them to the attention of our staff. We want to lift your needs to our Heavenly Father, as it is to His glory that we dedicate this ministry!

In Christ's Love,

Conda Halcomb Director

### THE SOLID ROCK

Preschool and Mother's Day Out First Baptist Church of Wentzville 653 Luetkenhaus Blvd. Wentzville, MO 63385 (636) 327-8696 chalcomb@fbcwentzville.com

The Solid Rock Preschool and Mother's Day Out is...

- a ministry designed to meet mental, physical, spiritual, social, and emotional needs of preschoolers as an expression of Christ's love.
- a supportive ministry for families. We are designed to provide mothers a regular block of time, free from their preschooler, to meet personal and family needs.

Our objectives are:

- To enable every child to grow in understanding and love for themselves, their families, and others in their world.
- To help each child grow in awareness that God loves them and that Jesus is a special friend.
- To develop a child's problem-solving and communication skills through age-appropriate activities.
- To provide each child with opportunities to enjoy creative expression in music, art, and play.

#### **OUR MISSION**

We exist to help the children know and develop a biblical worldview based upon FBC Wentzville's statement of faith.

You can find our beliefs at: http://www.fbcwentzville.com/About/What-We-Believe.aspx

#### **OUR PHILOSOPHY**

It is our opinion that preschoolers are preschoolers! We have learned through research and our own experiences that children learn through play—not work. It is our desire for your child to have a fun day that provides opportunities for learning.

We want your child to have a positive "school experience" that will be the basis for his/her school years. After all, if your child can write his name, knows all his colors, and recognize all of the alphabet, but hates going to school, what good have we done? It is our goal for each and every child to look forward to coming to school each week! Learning will take place when a child knows he is in a safe, friendly, and loving environment!

The children will have all their kindergarten readiness skills by the time they "graduate" our school, but we will take it at a more relaxed rate than some other facilities. Though academics are an important part of our day, we focus more on the development of the whole child. We are committed to helping your child grow mentally, physically, spiritually, socially, and emotionally. If we are able to give your children a solid foundation in all areas, they will be better equipped to succeed in the future.

#### The Solid Rock is in session Monday - Thursday from 9 - 2.

We accept children who are 6 months old - pre-kindergarten

We offer a variety of choices in the day(s) your child can attend. Please refer to the "Days Offered and Tuition Rates" insert in the handbook.

All children are placed in the appropriate classroom according to his/her birth date.

#### TUITION

Tuition at The Solid Rock is due the 1<sup>st</sup> Thursday of each month, starting September 1 and ending May 1. Checks should be made out to First Baptist Church Wentzville or FBCW. You will not receive a statement every month. You need to pay the "standard tuition amount" unless you are instructed otherwise by the office. The "standard tuition amount" is on the tuition card you receive at Open House.

Tuition is an averaged amount based upon the number of days we are open. Therefore, you will pay the same tuition amount in a 5-week month as you would in a 3 or 4-week month.

We give snow day credits. Snow day credits are issued only once a year at the end of March for the April tuition. They are not issued in the month that the snow day occurs.

Included in your monthly tuition are the following services:

- Special days/activities (i.e. Junior Olympics)
- Field trips (see field trip information)
- Wipes (for diaper changing and clean-up)
- Art and classroom supplies

#### LATE TUITION PAYMENTS

If tuition is not paid by 2:00 pm on the due date, you will be charged \$25.

If tuition is not paid within one week of the due date an additional \$10 will be charged each week until the account is paid in full.

If tuition is not paid prior to the start of the next month, you child will be dismissed from the school.

#### **ADDITIONAL FEES**

\$10
\$10 the first 15 minutes, \$5 each additional 15 minutes
\$20
A Registration Fee will need to be paid in order for your child to be enrolled.
Please refer to the current year price sheet for our fees and rates.

#### **PAYING ONLINE**

You can pay online by going to our church website **<u>www.fbcwentzville.com</u>** As you go through the steps for paying online, please be certain that you allocate the money to go to **Solid Rock Preschool.** 

#### SCHOOL CALENDAR

You will be provided a calendar at Open House listing all the days that we will be closed throughout the year. Please refer to that calendar on a regular basis.

#### RECORDS

We will need the following forms in order to enroll your child; official Birth Certificate (we will take a copy of it and return the original to you), Enrollment Form, and Immunization Record. A health form must be turned in within 30 days of your child's first day of school.

#### HEALTH

To provide the best care for each child, we can accept only children that are free of disease and illness. We are depending on you to help us maintain this policy. Children should be fever free for 24 hours and vomiting/diarrhea free for 12 hours before returning to school. If symptoms of illness are observed, your child will be sent home. We do appreciate phone calls when your child is going to be absent.

#### **DROPPING OFF AND PICKING UP A CHILD**

A reliable person must leave and pick up your child. The person who brings your child must stay until the child has been checked into the class. Your child will be released only to individuals authorized on the Enrollment Form. We will need written permission for someone, other than those listed on the Enrollment Form, to pick up your child. We will ask for identification when we do not know the person.

#### **SECURITY SYSTEM**

For the children's protection, our facility is locked from the outside during regular school hours. At Open House or on your child's first day of school, you will be issued a main door electronic key. On the key will be a number that will be assigned to your child. Your key will work between the times of 8:55 – 2:15 on school days.

Upon arriving to our school, you will be able to let yourself into the building and proceed to your child's classroom. If you are picking up your child, you will show the door key to the classroom teachers and sign your child out. If you forget your key, you will need to sign your child out at the classroom door and have an ID available to show to the teachers. The key is to be handed in at the end of the year to the Director or a \$10 replacement fee will be charged.

If you lose your key, please notify the director immediately so that your key can be de-activated and a new key be issued to you upon the \$10 replacement fee being paid.

#### WITHDRAWAL OF A CHILD

You are required to give the Director two weeks' notice before withdrawing your child. If you decide to withdraw your child without prior notice, you will be charged two weeks tuition.

It is our goal to never dismiss a child from our ministry. We are here to teach and train preschoolers and with that assignment comes patience and consistency in our teaching. However, if the classroom teachers believe one or more of the following criteria applies to a child, we will begin to evaluate the child's behavior in the classroom.

- 1. The child consistently harms classmates and/or teachers.
- 2. The child has extreme physical and/or emotional outbursts where he/she cannot function in a classroom setting for an extended period of time.
- 3. For a large part of the day, one child takes one teacher's constant attention and care causing the other teacher to manage the rest of the class.
- 4. The child ignores teacher's instructions to the point of endangerment.

If a child's behavior **is** considered to be a danger to classmates or teachers, we will dismiss the child immediately and refer him/her to the School District's PAT. If a child's behavior **is not** considered to be a danger to classmates or teachers, we will begin the process of notifying the parents of our concerns so that we can best help the child. We respectfully reserve the right to dismiss the child from the program if we cannot work to resolve behavior issues.

#### **VIDEO TAPING**

We will be videotaping the children periodically in their classrooms. The video will be shown only to our congregation and during our winter and spring parent events.

#### **CLASSROOM PARTIES**

We will have classroom parties throughout the year. Prior to the party we will ask for donations of food and/or drink, paper products, etc. The St. Charles County Health and Sanitation Department is requiring that all snacks provided by the parents be store bought.

#### BIRTHDAYS

Birthdays are a very special time in a preschooler's life so you are more than welcome to bring a special treat on or around your child's birthday. Please coordinate with the classroom teachers if you wish to provide a special treat. The St. Charles County Health and Sanitation Department is requiring that all snacks provided by the parents be store bought.

#### LUNCHES AND SNACKS

Please provide a lunch each day that contains a drink and finger foods that can be easily eaten without a lot of help from their teachers. Due to state health regulations, we cannot provide refrigeration or heating to classroom lunches. However, if you must have refrigeration or heating due to health reasons, please let your child's teacher know, and place the lunch/drink in a paper bag with their name on the bag.

Please provide your child with a snack each day. We request that the snack be packed in a sealable plastic baggie, separate from your child's lunch. Please do not send candy; those children who bring candy will not receive a snack that day.

#### FOOD ALLERGIES AND MEDICINE

It is a parent's responsibility to alert us of any food allergies. If your child has an Epi-pen or Benadryl due to allergies, these items must be stored in the Director's office with a completed medication authorization form. Please contact the Director to receive all the paperwork necessary to authorize us to treat your child in case of an emergency.

We are not permitted to administer medicine (other than allergic reaction medicine) to the children, including over-the-counter medicines such as Tylenol. <u>For the safety of the children, absolutely no medicine is allowed to be stored in a child's backpack.</u>

#### DISCIPLINE

In order to have a safe and friendly environment during school, the children have 3 basic rules to learn and follow:

They cannot harm themselves.

They cannot harm others.

They cannot harm things (such as toys, books, etc.).

This ministry has no corporal punishment. We instead use an age-based time out system. If undesirable behavior occurs, a verbal warning is given to the child. A second verbal warning is given if the behavior continues. On the third offense, the child will be sent to the time out chair and remain there for a time determined by his/her age. Should any misbehavior occur again, the child will be sent to the director. If further action is needed, a call to the parents will be made. Should our efforts prove unsuccessful in deterring a child's misbehavior, we respectfully reserve the right to dismiss the child from the program.

#### EXTRA CLOTHING

Each child needs, in his/her backpack, an extra change of clothing. A change of clothes is not always needed for bathroom accidents, but also are needed when a child spills his/her drink, sits on wet outside play equipment, etc. The clothes will not be stored at our facility. We ask that you check periodically to ensure that the extra change of clothes fits your child and is appropriate for the weather.

#### **SPECIAL NEEDS**

We are not equipped to adequately care for children with excessive physical, mental, or emotional handicaps. If you believe your child has special needs, please see the Director for guidance. We reserve the right to dismiss any child if he/she seems unprepared for school/group experiences.

#### **BATHROOM POLICY**

Any child who is 3 as of August 1 of the current school year must be potty-trained. Potty training is defined as:

- Your child can tell a teacher when he/she needs to go to the bathroom.
- Your child wears "big boy/girl" underpants.
- Your child does not consistently have "accidents" in his/her pants.

Please know that we will help your child as much as needed in the bathroom; however, we always want a child to attempt to pull his/her pants down and attempt to use toilet paper before we step in and help. We do want your child to learn to be independent in the bathroom.

At Solid Rock and First Baptist Wentzville we believe that God creates children male and female (Genesis 1:27). Because of our biblical belief, every child will be required to use the bathroom that corresponds to the gender on his/her birth certificate.

#### **INCLEMENT WEATHER**

We will follow the Wentzville School District when closing for inclement weather. Listen to the radio or check your television for any school closings. **You will receive a reimbursement for tuition if we have a snow day**. Credits are not issued in the month that the snow day occurs; a credit for the total number of snow days will be applied to your account at the end of March. **If WSD closes early due to weather concerns**, our school will close at noon. You will not be reimbursed for any half days.

#### **Spring Tornado Season**

**Our facility does not have a basement.** We will do our best to care for the children and move them to safe rooms, but if you have a basement and feel better about having your child at home, you can come into the facility any time of the day and check him/her out of the classroom.

#### **BIBLICAL TEACHING**

The Solid Rock ministry is a ministry of First Baptist Church of Wentzville. The curriculum offered by the instructors under the direction of the ministry leadership will reflect the teachings of the Bible and the articles of faith of the church. <u>http://www.fbcwentzville.com/About/What-We-Believe.aspx</u> You will be asked to sign our enrollment form acknowledging your acceptance of our Biblical teaching.

#### **OPEN FACILITY**

We have an open facility policy which means that you are welcome in our building anytime that your child is in attendance. We do ask that you not make your presence known to your child for that can cause a preschooler to cry. You are also welcome to call anytime during the day and ask for a progress report on your child.

#### CURRICULUM IN THE CLASSROOMS

#### Tigers

- $\times$  This is an accelerated pre-k class for older children who turn 5 by October 31, 2017.
- ➢ Past experience tells us that many children who are held back from kindergarten are socially and academically ready to attend. Any child who qualifies for kindergarten MUST be screened by a Solid Rock staff member prior to enrollment to see if our class will be of benefit to the child. Any child currently enrolled at Solid Rock will be allowed to enroll upon the recommendation of his/her current teacher.

Please email Miss Belinda at solidrock@fbcwentzville.com to schedule your child's screening.

- $\times$  The classroom ratio does not exceed 8:1 with a total enrollment of 16.
- ➢ The children must attend on Monday, Tuesday, and Wednesday. You can add Thursday which is an enhanced learning day where the children will have more hands-on learning with cooking, science projects, and specialized reading/phonetics projects.
- ℅ The curriculum we use is "My Father's World," which is a biblically based kindergarten curriculum. The alphabet, beginning reading, sight words, numbers, math, science, and social studies are taught in a thematic approach.
- ℅ The children attend chapel, have inside/outside recess daily, explore music twice during the week, and take approximately 2 field trips a year. They also have guest speakers visit the classroom and talk about their area of interest.
- ℅ Children learn respect for the teachers and others in the school. Improper social skills are addressed so that each child understands the importance of considerate social behavior.

#### Zebras, Giraffes & Kangaroos

- Children entering the *Zebra*, *Giraffe* or *Kangaroo* class must be 4 by July 31, 2017.
- Solution The Giraffe class is offered 2 days a week (Monday & Wednesday or Tuesday & Thursday).
- → The *Kangaroo* class attends school 3 or 4 days a week with Monday & Wednesday being mandatory attendance days.
- $\times$  The classroom ratio does not exceed 8:1 with a total enrollment of 16.
- ℅ The Giraffe and Kangaroo classes are pre-k classes and barring any learning problems your child will be ready for kindergarten by the end of the school year. All kindergarten readiness skills are included in the curriculum of these classes.
- ➤ The curriculum we use is "WEE Learn," which is a biblical-based learning center curriculum. The alphabet, phonics, numbers, math, and science are taught in the learning centers. During circle time, the children review the information from the learning centers, as well as the days of the week, weather, patterns, and group social skills. In learning centers or in large group, the children complete an art project (which emphasizes the method rather than the finished product) and learn to print their names, letters, and numbers.
- >> The children attend chapel, have inside/outside recess daily, explore music twice during the week, and will take 1 field trip a year. They also have guest speakers visit the classroom and talk about their area of interest.
- ℅ Children learn respect for the teachers and others in the school. Improper social skills are addressed so that each child understands the importance of considerate social behavior.

#### Lions & Elephants

- Children in the *Lion or Elephant* class must turn 4 from August 1, 2017 July 31, 2018.
- ✗ The Elephant class is offered ₂ days a week (Monday & Wednesday or Tuesday & Thursday).
- >> The Lion class attends school 3 or 4 days a week with Monday & Wednesday being mandatory attendance days.
- $\times$  The classroom ratio does not exceed 7:1 with a total enrollment of 14.
- ✗ These children **do not have a rest time** during the day. ▮
- ☆ The curriculum we use is "WEE Learn," which is a biblical-based, learning center curriculum. The alphabet, phonics, numbers, math, and science are taught in the learning centers. During circle time, the children review the information from the learning centers, as well as the days of the week, weather, patterns, and group social skills. In learning centers or in large group, the children complete an art project, which emphasizes the method rather than the finished product.
- ℅ The first half of the year, the children learn to recognize their names, letters, and numbers. Printing is taught in the second half of the school year.
- >> The children attend chapel, have inside/outside recess daily, explore music once during the week (twice a week for the Lion class), and take 1 field trip. They also have guest speakers visit the classroom and talk about their area of interest.
- ℅ This class is generally a child's first exposure to pre-school so we strive to teach every child respect for the teachers and for others. Social skills are addressed, especially in the beginning of the school year.

#### **Bunnies & Bears**

- K Children in the Bunny or Bear class must turn 3 from August 1, 2017 July 31, 2018.
- $\times$  The classroom ratio does not exceed 6:1 with a total enrollment of 12.
- ➤ The curriculum we use is "WEE Learn," which is a biblical-based, learning center curriculum. The learning centers include art, blocks, science/nature, books and puzzles, and home living. Each week is theme-based and all learning centers relate to the theme. The themes include school, friends, families, winter, Christmas, transportation, communication, spring, Easter, etc. There will be a short circle time to introduce the theme and address concepts such as days of the week, the alphabet, numbers, and weather.
- ➢ Every day the children attend chapel, have music class, and have inside/outside recess.
- ℅ While we do realize that the children in these classes are only two, we will introduce basic courtesy lessons such as please and thank you, looking at the teachers while talking, being kind to others, etc.
- ➤ The classroom has rest time after lunch. Rest mats are placed on the floor and children are encouraged to rest.

#### Lambs & Puppies

- ℅ Children in the *Lamb* class must be 6 months in order to attend.
- K Children in the *Puppy* class must turn 2 from August 1, 2017 January 31, 2018.
- $\times$  The classroom ratio does not exceed 4:1 with a total enrollment of 8.
- >> During the months of September and October, the classroom goal is to help each child adjust to school. We have many activities for the children, but first we must calm each child and build relationships. Once the classroom is quiet and calm, more instructional activities are introduced.
- ➤ The curriculum we use is "WEE Learn," which is a biblical-based, learning center curriculum. The learning centers include art, blocks, science/nature, books and puzzles, and home living. Each week is theme-based and all learning centers relate to the theme. The themes include school, friends, families, winter, Christmas, transportation, communication, spring, Easter, etc.
- $\times$  The children attend chapel and have inside/outside recess daily.
- ℅ The classroom has rest time after lunch. Rest mats are placed on the floor (the Lambs will sleep in cribs) and children are encouraged to rest.

# **Pebble Information**

# The following information pertains to preschoolers who are not 3 as of July 31, of the current year: Lambs, Puppies, Bunnies, and Bears.

#### **REST TIME**

The children in the Pebble classrooms (not yet 3 as of August 1, of the current year) will have a rest time. We provide the mats (cribs in the Lamb class) and ask that parents provide a crib sheet, blanket, and anything necessary to help your child rest (i.e. pacifier, special sleep buddy) No child is forced to lay on a mat more than 30 minutes if he/she has not fallen asleep. Linens for 2-day children can be stored at our facility and will be sent home monthly to launder. We will not store pillows and ask that they not be sent.

#### MUSIC

The children will participate in a separate music class each week. Like in the regular classroom, music class will include theme-based activities. Each child will learn to express himself and use creativity as the class sings, plays instruments, and moves to the music. The Lamb and Puppy classes have music in their room provided by the classroom teachers.

#### BITING

While biting is a concern to us with the younger children, it is a part of development and usually goes away after a child's language develops. Some things that The Solid Rock does to minimize biting or when a biting incident occurs are:

- Place the biter in "time out" using phrases such as; "Biting hurts" and "We use our teeth for chewing".
- Help the child who was bitten by washing the area and applying an ice pack.
- Shadow the biter so that he/she is always near the teachers or within arm's reach.
- Reinforce positive behaviors in the child.

#### SUPPLIES FOR SCHOOL

Children not yet 3-years old by July 31 need to bring the following items to school every day.

snack and lunchbottles (if needed)

# Please clearly mark all items with your child's name.

- disposable diapers (if needed)
- crib sheet and cover for rest time
- diaper bag or backpack (a full-size one, please)
- extra change of clothes (2 set of clothes, if your child is potty-training)

Potty training will not be conducted in the Lamb's class.

#### AN OVERVIEW OF OUR DAY

You are probably wondering what we do with the children during the five hours we have them.

- In the morning, no matter your child's age, we start the day with free play and warm-up time from 9:00 to 9:15.
- At 9:15 the school comes together and we have a 20 minute Chapel time. We will recite the Pledge of Allegiance, learn Bible verses, sing fun songs, and hear a Bible story or a story that teaches a moral or value.
- After Chapel all children go back to their classes and begin different activities/lessons. Each week the classrooms have a teaching theme (it's different for each class) and all the day's activities go along with the theme. According to your child's age there will be different degrees of alphabet recognition or writing, name recognition or writing, lessons on shapes, colors, patterns, etc.
- During the morning the children also complete a variety of theme-related activities in centers. Centers may include art, homeliving, writing/letter recognition, puzzles/manipulatives, science, books, and/or blocks.
- All classes have 30 minutes of free play either on an outside playground or in our indoor play room.
- The children have lunch between 11:30 –12:30, according to their age and class schedule.
- After lunch, the preschoolers will nap or have a quiet time. Non-napping children will have quiet activities to participate in while the other children are resting.

# **Boulder Information**

The following information pertains to preschoolers who are 3 by July 31 of the current year: Lions, Elephants, Zebras, Giraffes, Kangaroos, and Tigers.

#### FIELD TRIPS

Due to a change in our facility's insurance policy each class will participate in one field trip (2 field trips for the Tiger Class). We will need to have parents accompany us and help transport the children. If we have a classroom that does not have enough parent volunteers, we will cancel their field trip.

On the Enrollment Form, if you wish for your child to be transported by us in one of our 15 passenger vans, you will need to sign-off allowing your child to ride with us and, on the day of the trip, provide a car seat. All staff has been certified to drive a 15 passenger van. Detailed information will come prior to each trip.

#### **REST TIME**

#### Children who are 3-years old by August 1 do not nap.

#### BITING

We have implemented a "no biting" policy for our 3, 4, and 5-year old children. While biting is a concern to us with the younger children, it is a part of development and usually goes away after a child's language develops.

The Solid Rock's policy on biting is as follows:

- If your child bites 3 times (as long as the skin on the other person is not broken) on any one day then the parent will be called and your child will be sent home for the remainder of that day.
- If at any time the skin is broken due to a bite then the parent will be called and the child will be • sent home for the remainder of the day.
- If the biting continues and is severe to where it becomes necessary to send the child home on a • daily basis or is adding undue stress on the other children or the environment, it may become necessary to terminate enrollment. This is not something we take lightly, and please know that this would be a last resort.

#### **MUSIC**

All children who are 3 by August 1 will participate in a separate music class each week. Like in the regular classroom, music class will include theme-based activities. While the children explore each theme (such as Making Friends, Praising the Lord, or Instrument Families) they will also learn musical concepts such as steady beat, types of voice, loud/soft, high/low, etc. Each child will learn to express himself and use creativity as the class sings, plays instruments, and moves to the music.

#### **SUPPLIES FOR SCHOOL**

All children 3 by August 1 need to bring the following things to school every day.

Snack . lunch

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- Please clearly mark all items with your child's name.
- full-size back pack
- extra change of clothes

#### AN OVERVIEW OF OUR DAY

You are probably wondering what we do with the children during the five hours we have them.

- In the morning, no matter your child's age, we start the day with free play and warm-up time from 9:00 to 9:15.
- At 9:15 the school comes together and we have a 20 minute Chapel time. We will recite the Pledge of Allegiance, learn Bible verses, sing fun songs, and hear a Bible story or a story that teaches a moral or value.
- After Chapel all children go back to their classes and begin different activities/lessons. Each week the classrooms have a teaching theme (it's different for each class) and all the day's activities go along with the theme. According to your child's age there will be different degrees of alphabet recognition or writing, name recognition or writing, lessons on shapes, colors, patterns, etc.
- During the morning the children also complete a variety of theme-related activities in centers. Centers may include art, homeliving, writing/letter recognition, puzzles/manipulatives, science, books, and/or blocks.
- All classes have 30 minutes of free play either on an outside playground or in our indoor play room.
- The children have lunch between 11:30 –12:30, according to their age and class schedule.
- Our pre-k classes and Lion Class (3-year olds who attend 3 or 4 days a week) have 30 minutes of Music twice a week. Our 3-year old classes that attend school two days a week have 30 minutes of Music once a week.
- After lunch, the preschoolers are engaged in more learning activities such as; library time, show and tell, music, Bible story time, etc.

We at *First Baptist Church* invite you and your children to attend any of our services. Preschool childcare, age 3 and under, is provided during all services.

Ministries for preschoolers and children:

*Sunday School* —We have classes for children birth through 5th grade. Each week the children hear a Bible story and participate in corresponding, age-appropriate activities and games.

*Children's Church*—During our 11:00 worship service, children pre-k through 1st grade attend a separate service which includes a lesson, craft, and music.

*Kid's Worship*—During our 11:00 worship service, children 2<sup>nd</sup> – 5<sup>th</sup> grade can attend a music and movement packed worship service which includes a message that is created just for kids.

*WAM (formerly Preschool/Children's Choir)*—Each Wednesday night children ages 3 through 5th grade learn about the fundamentals of music while worshiping the Lord.

Ministries for Moms:

*Ladies Bible Study*—We offer a variety of studies, dates, and times for women. Some classes also provide child care.

#### First Baptist Church of Wentzville Church Staff:

Ralph Sawyer	Pastor
Grant Jessen	Minister of Music and Administration
Jeremy Shirley	Minister of Students
Jason Hoke	Minister of Children
Joanne Brower	Secretary
Suzanne Ordelheide	Financial Secretary
Conda Halcomb	Solid Rock, Director

Church Office hours are: Monday-Thursday 8:00 - 4:30 and Friday 8:00-12:00

Check us out on the web: www.fbcwentzville.com Click on the "Solid Rock Preschool" link

#### For more information:

Contact Conda, Director: (636) 327-8696 or <u>chalcomb@fbcwentzville.com</u>

Contact Belinda, Assistant Director:

(in charge of student forms, immunizations, and special events) (636) 327-8696 or <u>solidrock@fbcwentzville.com</u>

#### The Solid Rock office hours are Monday—Thursday 8:00—3:00

#### ENROLLMENT CHECKLIST

In order to have the enrollment process complete for your child, we need to have on file the following documents:

- ✓ Official Birth Certificate (we will take a copy and return the original)
- ✓ Immunization Record
- ✓ Enrollment Form
- ✓ Enrollment Fee

All forms must be turned in on the day you enroll your child or we will not be able to add him/her to our school roster. If you have any questions about these documents, please contact us.